

# WEBB COUNTY, TEXAS

# COMMISSIONERS COURT AGENDA

#### LOUIS H. BRUNI

Webb County Judge (956) 523-4600

#### JERRY VASQUEZ

Commissioner, Precinct 1 (956) 523-4617

#### JUDITH GUTIERREZ

Commissioner, Precinct 2 (956) 523-4624

#### FELIX VELASQUEZ

Commissioner, Precinct 3 (956) 523-4625

#### DAVID CORTEZ

Commissioner, Precinct 4 (956) 523-4653

#### MARGIE IBARRA

Webb County Clerk (956) 523-4251

#### HOMERO RAMIREZ

Webb County Attorney (956) 523-4044

#### LEO FLORES

Webb County Auditor (956) 523-4016

## **PUBLIC NOTICE**

COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR LAREDO, TEXAS 78040 MARCH 24, 2003 1:30 p.m.

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK
- 3. PLEDGE OF ALLEGIANCE
- 4. INVOCATION
- 5. APPROVAL OF MINUTES- March 10, 2003, DECEMBER 9, 2002 and DECEMBER 16, 2002 MEETINGS.
- 6. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 7. COMMUNICATIONS-
- **8. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda or issues within its jurisdiction which are not included on the Agenda. The Commissioners Court may not take any formal action on any requests made during the Public Comment period which are not on the Agenda, but can refer such requests to County staff for review if appropriate.

### COURT TO DISCUSS AND ACT ON THE FOLLOWING:

# LOUIS H. BRUNI, WEBB COUNTY JUDGE

- **9.** Discussion and possible action to transfer \$31,846.00 from account # 001-0200-5001 (Payroll-Slot # 1859) to account # 001-0200-6022 (Professional Services).
- **10.**Discussion and possible action to appoint members to the Metropolitan Planning Organization.

### **JUDITH GUTIERREZ, COMMISSIONER PRECINCT 2**

- **11.**Discussion and possible action to revise the Webb County Personnel Policies Section 9.03 ANNUAL LEAVE to change the number of days an employee may be separated from county employment before length of service with the County is affected from less than 30 days to less than 90 days. This revision shall be effective January 1, 2003.
- **12.** Discussion and possible action to reduce salaries, by an amount equal to the increase given in 2001 to all employees with at least 15 years of service, to all positions/slots where the employee that earned the increase has been separated from County employment and to allow 15 year employees that benefited from this increase in salary to transfer the amount of the increase should they be hired at another county department.

#### DAVID R. CORTEZ, COMMISSIONER PRECINCT 4

**13.**Request for a report from the County Engineer and the County Attorney as to Webb County's position on the status and development of roads at La Moca, and the question of ownership thereof.

#### MEDIA BREAK – FIFTEEN MINUTES COURT RECESS

#### JUDGE JESUS GARZA, COUNTY COURT-AT-LAW #2

**14.** Discussion and possible action to extend funds for Professional Service for Department 1306 (Youth Village Project) as follows:

Administrative Travel

\$12,750.00

### **COMMUNITY ACTION AGENCY**

- **15.**Discussion and possible action on the approval of "Participant Conduct Guidelines/Policies" for the Community Action Agency Neighborhood Centers/Concilios.
- **16.**Discussion and possible action to call an election on March 25, 2003, at 6:00 p.m. in Rio Bravo (AREA IX) and El Cenizo (AREA X) for seats on the Community Action Agency Advisory Board, "Category B Representatives of the Poor" as required by state regulations, specifically state mandate #2002.3 and to be conducted in accordance with Community Action Agency By-Laws approved by Commissioner's Court.
- **17.**Discussion and possible action on the approval to fill Slot # 1214, full-time Secretary at \$9.50 per hour, effective March 25, 2003. [Account #952-4216-5001 (Meals on Wheels) Account # 955-4222-5001 (Elderly Nutrition Grant)]

## **COUNTY ATTORNEY**

- **18.**Discussion and possible action to enter into a contract with the Laredo Animal Protective Society in the amount of THIRTY TWO THOUSAND DOLLARS (\$32,000.00) for fiscal year 2002-2003 and authorizing the County Judge to sign all relevant documents. [Account # 001-4300-7406 Animal Protective Society]
- **19.** Discussion and acceptance of Webb County Sheriff's Office Annual Report on Information Relating to Traffic Stops as required by the Texas Code of Criminal Procedure Law Enforcement Policy on Racial Profiling, Art. 2.132, (b)(7). [Requested by the Sheriff's Office]
- **20.**Discussion and possible action to enter into a contract with the South Texas Council Boy Scouts of America Aztec District (F/K/A Gulf Coast Council, Inc., Boy Scouts of America) for third party funding in the amount of FIVE THOUSAND DOLLARS (\$5,000.00) for a fiscal year 2002-2003.[Account # 001-0110-7462 Boy Scouts of America]

- 21. Discussion and possible action to exercise an option to extend a property lease agreement with the Bruni Altar Society concerning the Sacred Heart Mission in Bruni, Texas for an additional year (2003-3004) ending on April 30, 2004, at a monthly rate of ONE HUNDRED AND FIFTY DOLLARS (\$150.00) for a total cost of EIGHTEEN HUNDRED DOLLARS (\$1800.00) over the term of the lease extension. [(Requested by Webb County Community Action Agency) Account #920-4200-6012 Space Rental].
- **22.**Discussion and possible action to amend Third Part Funding Account Number 001-0110-7453 to reflect grant recipient as "Texas A & M International University Classical Guitar Ensemble" instead of "LCC Spanish Tradition."
- **23.**Discussion and possible action to enter into a Third Party Funding Agreement with "Texas A&M International Classical Guitar Ensemble" for \$4,500.00, and authorizing the County Judge to execute all relevant documents.
- 24. Discussion and possible action to enter into a non-financial cooperative Agreement between Webb County for the Community Action Agency and CPL & WTU Retail Energy, LP for the "Neighbor-to-Neighbor" Program whereby CPL and WTU Retail Energy will provide funding to Webb County Community Action Agency to be utilized to help the needy pay home energy expenses for a term beginning February 15, 2003, and ending December 31, 2003 with an automatic annual renewal through June 30, 2006, and authorizing the County Judge to execute all relevant documents. [Webb County Community Action Agency]
- **25.**Discussion and possible action to accept a FIVE HUNDRED DOLLARS (\$500.00) "Mini-Grant" award from the State of Texas, Texas Higher Education Coordinating Board, on behalf of the Webb County Community Action Agency, for its outreach educational programs to parents of students enrolled at various Middle Schools as well as parents of Head Start Children. [Requested by Community Action Agency]
- 26. Discussion and possible action to enter into an interlocal agreement with United Independent School District (U.I.S.D.) for a Justice of the Peace Juvenile Coordinator in J.P. Court Precinct 2, Place 2 in the amount of \$14,600.00 which represents the salary of a Coordinator working half the school calendar year (January 1, 2003 through September 30, 2003) of which Webb County shall be responsible for one-half of the above salary being \$7,300.00 and authorizing the County Judge to execute all relevant documents. [(Requested by Justice of the Peace Precinct 2, Place 2) Account # 001-1045-6022 Professional Services]

- 27. Discussion and possible action to enter into a three year (February 25, 2003 through March 26, 2006) lease purchase Agreement with La SalleBank, N.A., in the amount of FOUR HUNDRED AND SEVENTY-SEVEN THOUSAND EIGHT HUNDRED AND FIFTY-ONE DOLLARS AND TWENTY-EIGHT CENTS (\$477,851.28) and authorizing the County Judge to Sign all relevant documents. Webb County will be making twelve quarterly payments in the amount \$39,820.94 over the term of the lease. At the end of the lease term, Webb County will acquire title to Two (2) Dump Trucks, One (1) Refuse Truck, One (1) Septic Truck, and One (1) Haul Truck. [(Requested by the Purchasing Agent) Account # 600-9101-9829 Capital Lease]
- 28. Discussion and possible action to enter into a contract amendment with the Texas Department of Transportation for the State/Local Public Transportation/Grant Agreement, Amendment #3 increasing the Federal Fiscal Year 2003 Appropriation, as distributed by the State of Texas, for the "El Aguila" Rural Transportation Program by SIXTY-NINE THOUSAND FOUR HUNDRED AND SEVENTY-ONE DOLLARS (\$69,471.00) increasing the amount payable under the Grant to FIVE HUNDRED AND EIGHTY FIVE THOUSAND EIGHT HUNDRED DOLLARS (\$585,800.00) and authorizing the County Judge to sign all relevant documents. [Requested by Community Action Agency]
- **29.**Discussion and possible action to enter into a three (3) year maintenance agreement (March 5, 2003 through March 4, 2006) with IBM to provide maintenance services to IBM and Non-IBM Machines located at the Tax Assessor/Collector's Office at an annual cost of ONE HUNDRED AND TWENTY-TWO DOLLARS AND FOURTEEN CENTS (\$122.14) per year for a total cost of THREE HUNDRED AND SIXTY SIX DOLLARS AND FORTY-TWO CENTS (\$366.42) over the three year period and authorizing the County Judge to sign all relevant documents.[(Requested by Tax Assessor Collector) Account # 001-0700-6402 Repairs and Maintenance Equipment]
- **30.**Discussion and possible action to enter into a one (1) year (February 1, 2003 through January 31, 2004) maintenance agreement with THYSSENKRUPP for the Maintenance of one Dover Elevator located at the Webb County Courthouse at an annual cost of EIGHTEEN HUNDRED DOLLARS (\$1800.00) and authorizing the County Judge to execute all relevant documents.[(Requested by Facilities Director) Account # 001-0109-6401 Repairs and Maintenance Building General Operations]

- **31.**Discussion and possible action to enter into a one (1) year (February 1, 2003 through January 31, 2004) maintenance agreement with THYSSENKRUPP for the Maintenance of Five Dover Elevators located at the Webb County Justice Center at an annual cost of NINE THOUSAND DOLLARS (\$9000.00) and authorizing the County Judge to execute all relevant documents.[(Requested by Facilities Director) Account # 001-0109-6401 Repair and Maintenance Building General Operations]
- 32. Discussion and possible action to clarify the Commissioners Court position regarding the Justice Center renovation project, including but not limited to appropriating additional funding and any matters incident thereto. [Closed Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071(Consultation with Attorney)]
- 33. Discussion and possible action to enter into an Architectural Services Agreement with Morales & Associates, Architects, Inc., in the amount of THIRTY-SIX THOUSAND DOLLARS (\$36,000.00) for renovations to the Webb County Justice Center and design of flood detection, alert and auto shut-out systems to cover all floors of the building and inspection and restoration of the present fire protection system and authorizing the County Judge to sign all relevant documents. [Account #687-0117-8601 Construction in Progress Justice Center Fire Protection.] Deferred Item [Closed Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071(Consultation with Attorney)]
- **34.**Discussion and possible action to accept the donation of a 10.5 acre tract of land located off of U.S. Highway 359, from HOME-MART, INC., a Texas Corporation and 359 EAST-ROYAL LAND, L.C., a Texas Limited Liability Company, for the construction of a Self-Help Center and/or community park, which must be constructed within two years or the property reverts back to the grantor/donor and any matters incident thereto. [Requested by Economic Development Department]
- 35. Discussion and possible action to enter into a construction contract with CG Construction, Inc., in the amount of SIX HUNDRED FIFTY-SIX THOUSAND EIGHT HUNDRED TWENTY THREE DOLLARS AND NINETY-FOUR CENTS (\$656,823.94) for improvements to the Mirando City Community Center (\$225,025.19) and the construction of the Self Help Center (\$431,798.75) and authorizing the County Judge to sign all relevant documents. [Requested by Economic Development Department]

- **36.** Discussion and possible action to enter into an Interlocal Agreement contract with Brooks County, Texas for a one year period to house Webb County Inmates in the Brooks County Detention Center at the daily housing per prisoner fee of Thirty-seven dollars and fifty cents (\$37.50) and authorizing the County Judge to sign all relevant documents. [Requested Webb County Sheriff Office]
- 37. Discussion and possible action regarding acquisition of Tex-Mex property on Washington Street. [Closed session requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) and Section 551.072 (Deliberation Regarding Real Property)]
- **38.**Discussion and possible action regarding Cause No. 2002-CVQ-001149-D2; Jorge Luis Sanchez v. Webb County; In the 111th Judicial District Court of Webb County, Texas. [Closed Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071(Consultation with Attorney)]
- 39. Discussion and possible action regarding the claim for Ambrosio and Herminia Chapa arising from a vehicular accident on or about April 10, 2001. [Closed Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071(Consultation with Attorney)]

# **ECONOMIC DEVELOPMENT**

- **40.** Discussion and possible action on entering into a Mutual Aid Agreement with the City of Laredo, South Texas Development Council, City of Rio Bravo and City of El Cenizo in accordance with and as part of the Texas Domestic Preparedness Assessment requirements.
- **41.**Discussion and possible action on the approval of a resolution to proclaim April 2003 as Fair Housing Month and April 14<sup>th</sup> thru April 18<sup>th</sup> as Fair Housing Week and designating the Webb County Community Action Agency responsible for monitoring Fair Housing in Webb County.

## **FACILITIES DEPARTMENT**

**42.**Discussion and possible action to fill slot # 1540, Supervisor of Custodial Services, in the amount of \$28,000 per year effective March 24, 2003. [ Account # 001-0106-5001 Payroll]

### **HEAD START PROGRAM**

- **43.**Discussion and possible action on the approval of a Proclamation for "April as Head Start Month in Webb County".
- **44.**Discussion and possible action on the approval of a resolution to keep Head Start under the Department of Health and Human Services.[Requested and Sponsored by Commissioner Judith Gutierrez]
- **45.** Discussion and possible action to fill the following slots:
  - **a)** Slot # 1703, Part-time Substitute Teacher at \$6.94 per hour effective March 25, 2003.
  - **b)** Slot # 1799, part-time Substitute Teacher at \$6.94 per hour effective March 25, 2003. [Account # 903-4208-5001 Payroll]

### PLANNING DEPARTMENT

**46.** Discussion and possible action to accept a request from Jose Antonio Rugama to name a private ranch road located within Porcion 46 between US 83 South and Mangana-Hein Road as <u>Rugama Ranch Road</u>.

# **PURCHASING AGENT**

- **47.**Discussion and possible action to approve the submitted proposal from Thyssenkrupp Elevator to perform services for the Law Enforcement Center elevators for repairs as needed in the amount of \$13,749.00. [Account # 624-8000-8601-3 Construction in Progress Law Enforcement Building]
- **48.**Discussion and possible action to award/reject bid number 2003-34 "Weatherization Contractors" for the Webb County Community Action Agency Weatherization Program.[Weatherization Grants]

### **RISK MANAGEMENT**

**49.** Discussion and possible action to appoint a Webb County employee to the Sick Leave Pool Committee as per the revised policy.

### TAX ASSESSOR COLLECTOR

- **50.**Discussion and possible action to approve request for refunds as recommended by the Tax Assessor Collector as follows:
  - 1) International Bank of Commerce, Attn: Cristina Martinez

Reason: Paid in Error Total Refund: \$1,041.56

2) Luis G. Martinez

Reason: Improvement not complete for 2002; inquiry filed on timely basis

Total Refund: \$614.20

3) Mercy Health System of Texas

Reason: \$2,720.07 was paid by Border Title and

\$1,899.59 was paid by Neel Title

Total Refund: \$4,619.66

4) Neel Title Corporation, Attn: Manuelita Garza

Reason: Paid as split payment. No P&I on split payment. Paid on time.

Total Refund: \$718.07

5) US Department of Housing and Urban Development

Reason: Over payment Total Refund: 791.10

### **TREASURER**

- **51.**Discussion and possible action to adopt the Webb County Investment Policy for 2003 in accordance with the Public Funds Investment Act.
- **52.**Discussion and possible action to approve the following list of financial institutions authorized to sell investments of Webb County for 2003.
  - a) Texpool
  - **b**) Logic
  - c) MBIA Class
  - d) Amherst Securities
- **53.**Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into Closed Session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

# **₺** DISABILITY ACCESS STATEMENT **₺**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS <u>20th</u> D	OAY OF MARCH, 2	2003.	
By: LUZ GARCIA COURT ADMINIST			
<u>CERT</u>	TIFICATION OF N	OTICE AND POS	<u>STING</u>
I, the undersigned, Counthe Webb County Commentat I posted a true and control Courthouse door of Webpublic at all times on the remained so posted control said meeting.	nissioners Court, is correct copy of said bb County, Texas, at day of	a true and correct notice on the bulle t a place readily ac 	copy of said notice, and etin board at the ecessible to the general 03 and said notice
DATED THIS	_ DAY OF		2003
COUNTY CLERK, WE	BB COUNTY, TEX	KAS	
BY:			-